

PROCESS OF EXAM

- Teacher create exam, marking scheme, course syllabus
- Submit for moderation to the faculty
- Faculty meeting, Assign Lectures to moderate
- Submit back the comment to the lectures of the course
- The lectures attend to the received comments
- The lecture submits the final paper to the examination office
- Examination office prepares examination time table according to the current courses
- The timetable is published
- The timetable is updated
- The exam is taken
- The marks are submitted safely, encrypted to the registrar
- Student: - view timetable
 - Send claim for changing day of exam